

NNPS ONLINE LEADERSHIP INSTITUTE

MARCH 21 and 22, 2023

Parts 1 and 2

CHECKLIST OF COMPETENCIES

A **CERTIFICATE OF COMPLETION** will be awarded to recognize that you have the knowledge and skills to make presentations on school, family, and community partnerships. After Part 1 and Part 2 of this Institute, YOU will be able to conduct the required NNPS One-Day Team-Training Workshop to help school Action Teams for Partnerships (ATPs) plan and implement effective partnership programs.

District and organization leaders will be prepared to facilitate many schools' ATPs.

School leaders will be able to establish and maintain a well-functioning ATP in their own school.

State, Ministry, + Regional leaders will be prepared to conduct the NNPS Leadership Institute (all 3 parts) to prepare DISTRICT leaders to conduct the NNPS team-training workshop with their own schools' ATPs.

You will check if you are ready to present each Leadership Topic to your colleagues and to schools' Action Teams for Partnerships.

**Submit this checklist at the end of Part 2 of the Institute.
A CERTIFICATE OF COMPLETION
for this part of the Leadership Institute will be emailed to you.**

NOTE: ALL PAGE NUMBERS REFER TO THE NNPS HANDBOOK and CD:
Epstein, J. L., et al. (2019). *School, Family, and Community Partnerships: Your Handbook for Action, Fourth Edition*. Thousand Oaks, CA: Corwin.

Keep a copy of this CHECKLIST for your records.

LEADERSHIP TOPIC #1

**Know the Framework of Six Types of Involvement
and Solve Challenges to Involve All Families**

- a. **YOUR Presentation:** **Framework of Six Types of Involvement**
(*Handbook* pages 121-124, 155-166; PowerPoint slides and handouts on CD)
Sample Challenges and Solutions
(*Handbook* pages 124-126; 156-161; PowerPoint slides and handouts on CD)
- b. **Action Team Activity:** **Jumping Hurdles**
(*Handbook* page 179 and CD printable activity)
Or see alternative activity—**Challenge-Go-Round** on the CD)

I understand Leadership Topic #1 – Framework of Six Types of Involvement and Solve Challenges to Involve All Families

I am ready to make presentations on these topics to educators, parents, and other audiences. I will prepare schools' Action Teams for Partnerships to understand the six types of involvement and the need to address challenges to engage all families.

LEADERSHIP TOPIC #2

Reach Results with Partnerships

- a. YOUR Presentation: **Reach Results with Partnerships**
(*Handbook* pages 126-130, 156-161, 162-166, 224-238;
PowerPoint slides and handouts on CD)
- b. Action Team Activity: **Reach a Goal for Student Success**
(*Handbook* page 180 and CD printable activity)
(See alternative activities to identify desired results on CD)

I understand Leadership Topic #2 – REACH RESULTS by Implementing Goal-Linked Practices of Family and Community Involvement.

I am ready to make presentations on goal-linked engagement activities to educators, parents, and other audiences. I can help school-based Action Teams for Partnerships (ATPs) understand the connections of family and community involvement to specific school improvement goals.

LEADERSHIP TOPIC #3

School ATPs will write a One-Year Action Plan for Partnerships

- a. YOUR Presentation: **Guide School ATPs to write One-Year Action Plans** (*Handbook* pp. 134-139).
- b. Action Team Activity: **AT YOUR ONE-DAY TEAM TRAINING WORKSHOPS: School Action Teams for Partnership will complete a DRAFT One-Year Action Plan for Partnerships** linked to their own school improvement goals.
(*Handbook*, pp. 182-185 and printable forms on CD)

I understand Leadership Topic #3 – School ATPs Write a One-Year Action Plan for Partnerships. I am ready to guide schools to plan their programs of family and community engagement. I will encourage school ATPs to evaluate and improve their plans and programs over time. State, county, and regional leaders will guide district leaders for partnerships to work with their own schools in these ways.

See follow-up activities in the *Handbook for Action* to ensure that school ATPs complete a **FINAL COPY of the One-Year Action Plan for Partnership that they draft at YOUR workshop.** See on-going leadership activities that district leaders conduct to facilitate school ATPs on a regular schedule.

LEADERSHIP TOPIC #4

Organize an Action Team for Partnerships

- a. YOUR Presentation: **Action Team Structure** (*Handbook* pages 131-134, 167-170;
PowerPoint slides and handouts on CD)
- b. Action Team Activity: **How to Organize Your Action Team for Partnerships**
(*Handbook* page 181 and CD printable activity)

I understand Leadership Topic #4 – How to Organize an Action Team for Partnerships (ATP). I know that each school-based ATP will plan, implement, and oversee family and community involvement activities to reach their own school improvement goals. I am ready to make presentations on this topic to educators, parents, and other audiences, and guide schools to organize their ATPs.

CERTIFICATE. I am ready to present the information from this Institute to educators, parents, and community groups, and prepare school ATPs to conduct effective programs of family and community engagement.

State leaders prepare district leaders to conduct this workshop for their ATPs.

If I have questions about my presentations or training workshops, I will call my colleagues at NNPS at Johns Hopkins University for advice.

NAME (as it should appear on your Certificate of Completion): _____

AFFILIATION (as it should appear): _____